

**RESIDENCE VERIFICATION**

I, \_\_\_\_\_, (parent/legal guardian's name - please print)

certify that I reside and occupy the dwelling within the Canal Winchester Local School District as listed below:

Street Number/Name \_\_\_\_\_

City / Zip Code \_\_\_\_\_

Date of Occupancy \_\_\_\_\_

**Verification of above residence must be provided to school officials before the student's first day of attendance.** Please supply appropriate information as listed:

       **Own or Purchasing a Home**

Statement on lender's letterhead including owner's name, address of home and a current date, or current payment coupon.

Closing papers (HUD settlement pages with signatures) if purchased within 2 months of this registration.

       **Lease/Renting a Home or Apartment**

All residents must be listed on the lease.  
Contact information for the rental agent must be provided.

If the lease has rolled over to a month to month, you must provide a letter from the rental agent verifying current occupancy before your child may begin school.

       **Friends & Family** (to be completed if the custodial/residential parent does NOT have a lease or mortgage in their name for the Canal Winchester address listed above)  
I certify I reside with Friends/Family at the address listed above and it is my **only residence**.

**I further certify that all information provided is true and accurate. Should any of this information be false, I agree to pay penalty tuition as established by the State of Ohio for each student listed below while illegally attending the Canal Winchester School District and understand that immediate withdrawal will occur. I am aware that the Canal Winchester School District may use legal means to verify my residence, including, but not limited to, random checks by the County Attendance Officer. I hereby give my permission for release of information concerning my residency from employers, realtors, rental offices, and my utility providers.**

       ***Please initial that you have read the above statement.***

**List all individuals residing in the home:**

Please do not use the term "step-parent" if you are not legally married)

Children	Grade

Adults	Relationship

\_\_\_\_\_  
(Signature of Student's Resident Parent / Guardian)

\_\_\_\_\_  
(Date)

       Copy of residence verification information attached. \_\_\_\_\_  
(Registrar)